

Alverstoke Church of England Junior School



Consent form for using images of children

Name of the child's parent or carer: _____

Name of the child: _____

Occasionally, we may take photographs of the children at our school. We may use these images in our school prospectus or in other printed publications that we produce, as well as on our website or on project display boards at our school. We may also take short film clips of your child for educational purposes. (Names will not be included)

From time to time, our school may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Pupils will often appear in these images, which could appear in local or national newspapers, or on televised news programmes.

To comply with the Data Protection Act 1998, we need your permission before we can photograph or make any recordings of your child for promotional purposes. Please answer questions 1 to 6 below, then sign and date the form where shown.

Please return the completed form to the school as soon as possible.

*Please circle
your answer*

- | | |
|--|-----------------|
| 1. May we use your child's photograph in the school prospectus and other printed publications that we produce for promotional purposes or on project display boards? | Yes / No |
| 2. May we use your child's image on our website? | Yes / No |
| 3. May we record your child's image on video? | Yes / No |
| 4. Are you happy for your child to appear in the media (newspaper or TV)? | Yes / No |
| 5. Are you happy for your child to have class* / individual photos* taken by our school photographer? (*delete as appropriate) | Yes / No |
| 6. There may be occasions when other photographs/videos are taken, such as School Calendar, Christmas DVD, Friends' events, end of year celebrations. These will be sold/shared with other parents. Would you be happy for your child to be included in these? | Yes / No |

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.

Please also note that the conditions for use of these photographs are on the back of this form.

I have read and understood the conditions of use on the **back of this form**.

Parent's or
Carer's signature: _____ Date: _____

Name (in block capitals): _____

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Conditions of use

1. This form is valid for the period of time your child attends this school. The consent will automatically expire after this time.
2. We will refer to these permissions throughout the time your child is with us and will not normally contact you to check again when photographs are taken. Please let us know if your circumstances change and you need to amend these agreements.
3. We will not re-use any photographs or recordings after your child leaves this school.
4. We will not use the personal details or full names (which means first name **and** surname) of any child or adult in a photographic image on video, on our website, in our school prospectus or in any of our other printed publications.
5. We may use group or class photographs or footage, (where the children are not identifiable), with very general labels, such as “a science lesson” or “making Christmas decorations”.
6. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.

School Photographs Permission

To assist the School in the administration of the photographs and provide us with named record prints, we would like to provide the school photographer with your child’s first and last name details. This information is used exclusively for the School Photographs and **not** for any marketing or mailing lists.

Please note that the press is exempt from the Data Protection Act and may want to include the names and personal details of children and adults in the media.

For all school events (concerts, assemblies etc.) we request that photos and videos taken by parents are NOT shared or uploaded on to social media sites.